

877 Wilkes Avenue  
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tel: 204.989.6730  
fax: 204.487.7068  
[www.lindenchristian.org](http://www.lindenchristian.org)

*Education Built on Relationships*

## INTERNATIONAL STUDENT PROGRAM TUITION SCHEDULE & POLICIES

Acceptance of international/or non-resident students will be limited with a view of the school's capacity to maintain an effective EAL program.

### Tuition Fee Schedule 2017 – 2018

Grade	Tuition per Student
K	\$6,250.00
Full Time K	\$12,500.00
Grades 1 – 12	\$12,500.00

### Payment of Tuition

Full tuition, Registration Fees of \$75.00 per student and Capital Fees of \$300.00 per family are to be paid immediately upon acceptance. Payment confirms the student's registration and grade placement.

### Family Discounts

Family discounts are available for families with two or more full time equivalent ("FTE") students attending Linden Christian School. A Kindergarten student is considered half time (with the exception of Full Time Kindergarten) and qualifies as a 0.5 student for purposes of determining the applicable family discount amount. The discount amounts per family are outlined in the table below.

Number of Students per Family	Family Tuition Discount
2.0	\$500
2.5	\$800
3.0	\$1,200
3.5	\$2,100
4.0	\$3,000
4.5	\$4,000
5.0	\$5,000

### Capital Fee

A capital fee will be charged at a rate of \$300.00 per family. The purpose of the fund is to allow the school to meet important needs of capital development such as ongoing technological upgrades, one of our most pressing needs.

**CONTACT JOANNE RITCHIE, REGISTRAR:**

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# Policies

## Statement of Faith

Parents and/or guardians must read and sign the Linden Christian School Statement of Faith on the back of each application form. Since Biblical teaching from a Christ-centered world-view is an integral part of a student's education at Linden Christian School, each parent or guardian must read the Statement of Faith and both parental or guardian signatures are required. Biblical teaching is integrated with the curriculum in a significant way and your signature(s) mean that you agree to have your child learn these articles of faith as they arise on a daily basis.

## Withdrawal and Refunds

Notification of intent to withdraw must be made in writing to the Registrar. One full month's notice is required. Refunds are to be considered as follows:

- A. Registration fees are non-refundable;
- B. Capital fees are non-refundable;
- C. One-half (1/2) of the full tuition fee may be refunded if the student withdraws prior to September 30th;
- D. No refund will be granted, for whatever reason, if the student withdraws on or after October 1st.

## Tuition Rate Adjustments

Any change in international or non-resident status during the course of the school year in which the student has currently registered, will not affect the tuition rate due as outlined in the original Tuition and Registration invoice. Tuition fees will not be adjusted to reflect any change from international or non-resident status during the course of the current school year. Upon providing supporting documents evidencing a change, the student may apply for subsequent years at the standard tuition rate applicable to resident students. However, if our EAL Resource Department determines the student must continue to participate in the EAL Program, there will be an additional fee for EAL services, over and above the resident student rate. Tuition rates may be adjusted to resident student rates upon meeting the following criteria:

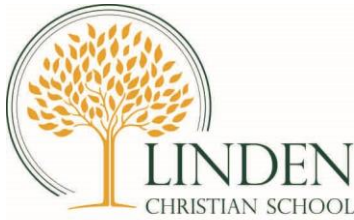
1. Change of status to Permanent Resident;
2. Completion of EAL Program based on recommendation from EAL Resources.

## International Student Medical Insurance Coverage

All international students registering at Linden Christian School are required to obtain medical insurance coverage. If you are an international student who has a valid study permit issued by Citizenship and Immigration Canada for a minimum of six months and also live in the province for a minimum of six months in a calendar year, you are eligible to receive a Manitoba Health card. An application form for Manitoba Health benefits can be obtained through the Registrar's office or found online on at: [manitoba.ca/health/mhsip/forms.html](http://manitoba.ca/health/mhsip/forms.html)

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## Application Process

International students wishing to study at Linden Christian School are to follow these steps:

### Step 1

Send the following documents, signed by parent(s)/guardian(s), to the address located on the Application form:

- Completed Application form
- Certified translated copies of school report cards – current and past school year (2 years)
- Passport size photograph
- 1 letter of recommendation: from a teacher or school principal
- \$25.00 Canadian non-refundable Application fee (payable to Linden Christian School)
- Signed copy of this form

### Step 2

Application package is reviewed by Administration. If Application package is in order and Administration has assessed a capacity to meet student's EAL needs, you will be presented with a letter of acceptance and registration documents for completion and return.

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### Step 3

Upon receipt of your letter of acceptance, you are to send the following documents, signed by parent(s) or guardians and student, to the address on the Registration form within two weeks of receiving the letter of acceptance:

- Completed Registration form
- \$75.00 per student Registration fee in Canadian dollars (payable to Linden Christian School)
- \$300.00 per family Capital fee in Canadian dollars (payable to Linden Christian School)
- Full Tuition fee in Canadian dollars (payable to Linden Christian School)
- Copy of Study Permit, Visa documentation
- Copy of Birth Certificate

### Arrival in Canada

Upon arrival in Winnipeg, and prior to the commencement of studies, students must report to the Registrar to:

Present their original Visa, Study Permits and Birth Certificate.

Complete an application form for Manitoba Health benefits. All International/non-resident students must obtain health insurance. Registration will not be deemed complete until a copy of the Manitoba Health card is received by the Registrar.

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## Agreement & Acceptance of Tuition Schedule & Policies

I have read the International Student Program Tuition Schedule & Policies and fully understand and agree to abide by all conditions outlined. I understand that all requirements must be met in order to consider my application and/or eventual registration to be considered complete.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THIS AGREEMENT TO THE REGISTRAR'S OFFICE**